

# Charging Policy

2024\_2025



**‘The Love of Christ impels us’**

**To be**

**Ready, Respectful, Safe**

**To love one another as I have loved  
you’**

Reviewed: December 2024

All education during school hours is free in accordance with section 106(4) of the 1988 Education Reform Act. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

#### MUSIC TUITION

There will be a charge for instrumental tuition delivered by the peripatetic tutor under the Local Authority Service Level Agreement with an annually determined charge that is then levied by single, half or one third in respect of shared lessons and billed through Parent/CarerPay/Magic Booking, half termly in advance. Parent/carers must give a half term notice and lessons will not commence until payment is made.

#### BOOKS/MATERIALS

There will be no charge for books or materials except when school property is wilfully damaged or property is lost. The charge incurred will be to replace like-for-like the lost or damaged items.

#### PHOTOCOPYING

Personal photocopying will be at the discretion of the Headteacher. A nominal charge of 5p per black and white copy and 15p per colour copy can be made.

#### VOLUNTARY CONTRIBUTIONS

When organising school trips or visits to enrich the curriculum and educational experience of children, the school invites parents/carers to contribute to the cost of the trip. All contributions are made on a voluntary basis. If the school do not receive sufficient voluntary contributions, the trip may be cancelled. If a trip goes ahead, it may include children whose parents/carers have not paid any contribution. If a parent/carer wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we would allow the child to participate fully in the trip or activity if it is going ahead. If a parent/carer wishes their child to take part in a residential trip and is unable to meet the full cost, a payment plan would need to be agreed between the Headteacher and the parent/carers. The school may pay additional costs in order to support the visit using pupil premium funding or other donations. Parents/carers have a right to know how each trip is funded. The school provides this information upon request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as "optional extras". This list is not exhaustive:

- Outdoor adventure activities
- Visits to theatre/museums outside of school hours
- Additional lessons not relating to core curriculum

#### PRIVATE LETTINGS

Charges are made for private lettings in accordance with current rate of £150 - £200 per day. The Headteacher may use her discretion regarding payments as set out in the Lettings Policy. Charges agreed are on a signed letting agreement and invoiced in line with the agreement.

## SCHOOL MEALS

Dinner money is payable in advance for meals for staff or visitors at £2.60 plus VAT.

## NURSERY CHARGES

From 1st September 2023 full sessions of 30 hours are available either through the allocation of 30 hour code funding or alternative funding approved by the headteacher and governors such as pupil premium for children transitioning to reception class or on the pupil premium funding list. Once all sessions have been allocated, any spare hours will be available to purchase at a cost of £15 per 3 hour block, in addition to the 15 hours. (Please note that any additional hours purchased will be chargeable should the child be absent due to sickness or holiday as staffing ratios will be maintained throughout the year according to numbers scheduled to attend.) Charges will be made at the beginning of the month for the month ahead when applicable and charged through ParentPay. Lunch is included for all children who attend 30 hours.

If payment has not been received by the invoice due date, a polite reminder will be issued on 10<sup>th</sup> of the month. Any outstanding payment must be made by the 17<sup>th</sup> of the month. In the unlikely event, this remains unpaid children will be unable to take any further paid sessions the following month and the debt will be referred to London Borough Islington Legal Department.

## EXTENDED SCHOOL CLUB CHARGES

From 1 September 2023, Breakfast Club runs from 7.45 am to 8:30 pm with no charge at present due to grant funding from Greggs. The Headteacher and Governors retain the right to allocate charges in the future.

Afterschool club is charged per session/half session in advance at the time of booking by the registered parents/carers and is an in-house service. Emergency places can be allocated by the HT in the event of exceptional circumstances. An extended school grant from the local authority will fund a discount of £6.80 per session to support families with income of less than 35K per annum and will provide 2 free places each term to be allocated by the HT. Parent places are booked and paid on Magic Booking system and the policy is that unless the place has been paid in advance, the parent/carer will have to collect their child.